

BOUGHTON PARISH COUNCIL

AGENDA

The Boughton Annual Parish Council meeting will be held on Tuesday 14 May at 7.00 pm in the Village Centre, All Saints Church, Boughton.

Councillors are summoned to the above meeting for the purposes of transacting the following business. Members of the public and the press are welcome to attend. Please notify the Clerk before the meeting if you intend to sound record or film any part of it, so that the necessary arrangements can be made.

- 20/19 Election of Officers (Chairman and Vice Chairman).
- 21/19 To approve apologies for absence.
- 22/19 To approve minutes from meeting held on Thursday 25 April 2019.
- 23/19 To receive declarations of interest for items in the agenda and any requests for dispensation.
- 24/19 To appoint the Responsible Financial Officer for 2019/20.
- 25/19 To confirm election of Councillors and to complete and sign the documentation for:
 - 1. Declaration of Acceptance of Office.
 - 2. Registration of Disclosable Pecuniary Interests.
 - 3. To confirm Councillors responsibilities and positions on Committees.
 - 4. Ratification of the Boughton Fen Committee.
 - 5. To hear reports from visiting Officers.
 - 6. Boughton Parish Council – policy review:
 - 1. Model Standing Orders.
 - 2. Register of Assets.
 - 3. Risk Assessment.
 - 7. Finance:
 - a. To approve amendment to 2018 Annual Governance and Accountability Return 2018 to account for reversal of non-receipt of invoice from the ‘Hawk and Owl Trust’.
- 8. To arrange a date for an Extra-ordinary Meeting of the Parish Council to review the Internal Audit (scheduled for 16 May 19) report and approve the year end accounts in the village centre, All Saints Church.

Mike Inder

Clerk – Boughton Parish Council